

# CHamoru Genealogy Workshop & Exhibit

## OFFICE OF VITAL STATISTICS



Presented by: Zita Pangelinan, Program Coordinator IV,  
Bureau of Primary Care Services  
November 11-12, 2022 9:00 am – 4:00 pm  
GCC Multi-Purpose Auditorium, Guam  
How: On-line Registration: [www.chamorroroots.com](http://www.chamorroroots.com)



# Office of Vital Statistics

- ▶ **10 GCA Chapter 3 Article 2 - Vital Statistics**

- ▶ **§ 3201. Establishment of Office.**

- ▶ *There is hereby established within the Department of Public Health and Social Services an Office of Vital Statistics which shall install, maintain and operate the system of vital statistics for Guam.*

- ▶ **Located at**

- ▶ 1<sup>st</sup> Floor Ran Care Building, Tamuning, Guam

- **TELEPHONE NUMBER: (671) 300-9261-5**

- (671) 300-9270**

- ▶ **HOURS OF OPERATION: 8am to 11:45 am**

- ▶ **1pm to 3:20pm**



## § 3208. Duties of the Registrar

- ▶ **The Guam Registrar of Vital Statistics shall:**
  - ▶ (1) Administer and enforce this article and the rules and regulations issued hereunder, and issue instructions for the efficient administration of the Guam system of vital statistics.
  - ▶ (2) Direct and supervise the Guam-wide system of vital statistics and the Office of Vital Statistics and be custodian of its records.
- ▶ System of vital statistics includes the registration, collection, preservation, amendment and certification of vital statistics records and activities related thereto, including the tabulation, analysis and publication of statistical data derived from such records



## §21 12. Disclosure of Records

- ▶ “a) Except as otherwise provided, the Territorial Registrar of Vital Statistics shall disclose information from a record, or part thereof, only when he is satisfied that the **applicant therefore has a direct and tangible interest in the content of the record and that the information contained therein is necessary for the determination or protection of a personal or property right:**
  - ▶ (1) In the case of birth certificate, **the registrant, a member of his immediate family, his guardian or their respective legal representative shall be considered to have a direct and tangible interest.**”
- ▶ (d) No data shall be furnished from vital statistics records for research purposes until such request is approved by the Director of Public Health and Social Services.

# TYPE OF DOCUMENTS AND FEES

## Fees:

- Birth                      \$5.00
- Death                      \$5.00
- Marriage                    \$10.00
- METHOD OF PAYMENT – cash or card.
- None for 1800s
- Vital Statistics documents – very few for the beginning of 1901
  - Instances wherein death and marriages may not have been reported between the period of 1900s to 1950s possibly due to the distance to record the information.
  - Option may be to check with Churches or Chancery office of the Archdiocese



# PROCESS OF OBTAINING A DOCUMENT

- **STEP 1** – Come in personally and present a valid Government issued ID
- *For a request on behalf of a relative or friend, need to present an authorization (scanned email is acceptable)*
- **STEP 2** – Present the request form:
  - Type of Document: (birth, marriage or death)
  - Name
  - Date of birth, marriage or death
- **STEP 3** Submit payment (cash or credit card is acceptable)
- **STEP 4** Retrieve the document





## Off-island request

May request via mail or email

### **Office of Vital Statistics**

Ran Care Commercial Building Box 7

761 South Marine Corp Drive

Tamuning, Guam 96913

- [Or Email Maria.Quinata@dphss.guam.gov](mailto:Or.Email.Maria.Quinata@dphss.guam.gov)
- Request must include the following:
- Send a copy of a valid photo ID
- A self-addressed stamped envelope
- Payment via Money order or cashier's check payable to "Treasurer of Guam"

"Treasurer